



HYNDBURN

The place to be
an excellent council

ACCRINGTON
TOWN CENTRE
PARTNERSHIP
BOARD
MEETING
MINUTES

March 28
2024

Date, Time & Location
Thursday 28th March 2024
10:00am – 11:30am
Hybrid, Accrington &
Rosendale College and
Microsoft Teams

Contents

Date, Time & Location.....	1
Attendees	1
Present	1
Apologies.....	1
Item 1 Welcome and Introductions	2
Item 2 Long Term plan next steps – Tom Lees / Steve Riley.....	2
Item 3 Timescale for submission of bids - Tom Lees / Steve Riley	3
Item 4 Documentation for long term plan - Steve Riley	3
Item 5 Discussion re future meetings - David Sanderson.....	
Item 6 / AOB / Close & Next Meeting.....	4

Attendees

Board Members Present

David Sanderson	(DS)	Independent Chair
Richard Hooper	(RH)	Adventure Hyndburn
Miranda Barker	(MB)	East Lancs Chamber of Commerce
Andrew Parkin	(AP)	Nelson Group (Accrington and Rosendale College)
Sara Britcliffe MP	(SB)	Hyndburn & Haslingden Member of Parliament
Munsif Dad	(MD)	Hyndburn Borough Council
Sharon Hendrie	(SH)	Ynot Aspire
Elaine Barker	(EB)	Hyndburn Community Voluntary Support Group
Lyndsey Sims	(LS)	Hyndburn Leisure
Purves Ali	(PA)	Accrington Stanley Trust
Steve Burns	(SBu)	Lancashire County Council
Steph Ames	(SA)	Lancashire Police

Apologies

Kath Gregson	(KG)	Hyndburn Chamber of Trade
Marlene Haworth	(MH)	Hyndburn Borough Council
Edward Matthews-Gentle	(EM-G)	Lancashire County Council

Advisors to the Board

David Welsby	(DW)	Hyndburn Borough Council
--------------	------	--------------------------

Steve Riley	(SR)	Hyndburn Borough Council
Jess Simkin (minute taker)	(JS)	Hyndburn Borough Council
Tom Lees	(TL)	Bradshaw Advisory

Guests attended:

Matthew Brighty	(MBr)	Bradshaw Advisory
-----------------	-------	-------------------

N.B. Actions in this document are detailed in blue and preceded by [ACTION]

Appendices references are indicated with green text

Item 1 Welcome and Introductions

DS welcomed attendees to the meeting and talked asked for approval for the previous Minutes. No objections so Minutes approved. DS thanked A&C for hosting.

Item 2

DW provided present position on the LUF projects, following on from Gretta at the last meeting, property acquisitions continue, unresolved issue with Betfred at Burton Chambers (BC). Discussions re future with and without Bedfred in occupation.

Greening works at St James Square ongoing, college involved with planting with students etc. Almost complete, some artwork commissioned, aiming for June time for this.

Market Hall project update: pavilions are down, good progress made – moved into a phase pf procuring for BC and Market Chambers (MC) and for the market food hall. Burton chambers business centre, an organisation called 2Work have been chosen. 4 operators who are in the next stage for operating the MH.

Docs shared with Agenda, Tom provide update and shared slides. (see attached) Receiving guidance from Jacob Young with useful clarifications and reminding everybody of the 1st August deadline. Recapped on the previous update re progress and how we approach the spending, and types of projects, over the next 3 years. Tom received feedback from most members already. Updated on the community chest fund for local organisations / charities etc.

LS confirmed that she has had discussions with the CHIP and the C&H strategy for the borough. Building a proposal for years 2-6 for the 1 year plan. It will then be brought to this group.

NLHF and LTP and UKSPF are all the different funding pots, however LTP is the one that is currently being used, UKSPF has now gone to the control of LCC.

DW added that when the combined authority comes into place, it would be a shared responsibility.

DW would be interest to see a bid to be brought to the board from the CHIP. LS added that Arts Council have also advised.

MD added that although UKSPF will go under combined authority, Hyndburn can still bid for that.

See slides.

Item 3

TL added that the precise boundary of Accrington needs to be reviewed following sight of the ONS boundary map. New TCIP boundary to be submitted following this meeting.

SB noted that the new boundary doesn't include the train station. DS added he is in agreement. LS added that Accrington Academy 6th form is due to close, discussions into what it will be used for, and could this be included. TL added that the boundary has to be a continuous coherent area so would we struggle to fit this in. TL raised his concerns over changing the boundary again.

SR added that there could be some additional wording to explain why a certain project could be added but without changing the boundary. DW added that whatever the project, we need to demonstrate how it truly benefits the boundary area. TL added that only one line of the boundary can be submitted.

RH added that this principal also transfers to culture and heritage.

TL will work on the wording to capture these thoughts. [ACTION]

TL went through the slides for the next steps. Last survey was August 2021 so would like to do another. Hoping to have a final draft for the LTP for May-June and submit early July. Safety and security ideas for the next 3 years, hoping there will be a review in the second half of May.

The Community Chest grants ongoing need legal advice early April and assessment of applications around the second half of May.

SH noted that the timescales are very tight and she feels more discussion is needed on this.

LS added that a rep from CHIP would be great.

AP added that he feels communication back to the communities and people involved to show what has been achieved.

TL added a call with people who can specifically help achieve the timelines. Suggestion that LS leads on the Community Chest element and MB leading on the business element together with EB and AP.

SB added that she the smaller businesses should be involved, and suggested to have Victoria Tindall from HBC involved as she has connections already in place. TL also suggested thinking of new businesses wanting to come to the area, as well as existing businesses in the borough.

Item 4

SR added to the timescales already discussed. SR explained re the new documentation that is required. TOR and the Code of Conduct, Register of Interests. Copies circulated at the meeting and by email today for signing and returning. This should complete the requests to release the £200k of capacity funding.

Item 5

DS asked for feedback in terms of future meetings. All members happy to progress as Hybrid, perhaps alternative meetings. Time agreed to stick at morning meetings as preferable for most.

Item 6 AOB

AOB: LS and DS to look at how the different boards can connect. Steve Burns added his offer for him to be the link for LCC. DW asked for Steve Burns to present on the meeting from the LCC side into the summer meetings, perhaps July / August time ^[ACTION]

Thanks and close

Next Meetings

Date: Thursday 9th May at 10am Online only, MS Teams

and Thursday 6th June 10am Hybrid, Accrington College / MS Teams

Links to both meetings have now been sent.